

## Interns Evaluation by Field Training Coordinator (Form #6)

Intern Name	
University ID No.	
Internship Stage	
From	
To	
Name of the Training Facility	
Training Facility Department	

GENERAL EVALUATION	Marks
Attendance (5)	
Punctuality (5)	
Attitude, behavior, and courtesy (5)	
Time management at work (5)	
Apply safety procedures (5)	
<b>TOTAL (25)</b>	

INITIATIVE AND MOTIVATION	Marks
Works effectively with minimal supervision (5)	
Initiates appropriate actions and follows through to completion (5)	
Uses and manages time efficiently (5)	
<b>TOTAL (15)</b>	

COMMUNICATION SKILLS	Marks
Comprehension of oral and written Instruction (5)	
Communicates information orally with clarity (5)	
Written communication is complete, concise, and accurate (5)	
<b>TOTAL (15)</b>	

ACCOMPLISHMENT OF ASSIGNMENTS	Marks
Acquired appropriate knowledge (5)	
Acquired appropriate skills (5)	
Quality and accuracy of work (5)	
<b>TOTAL (15)</b>	

KNOWLEDGE AND COMMITMENT	Marks
Overall quality of internship student (5)	
Understanding of relevance to the specialty (5)	
Understanding of organization's role in the larger context (5)	
<b>TOTAL (15)</b>	

INTERPERSONAL RELATIONS	Marks
Accepts direction from supervisor (5)	
Accepts constructive criticism of performance (5)	
Coordinative teamwork (5)	
<b>TOTAL (15)</b>	

<b>GRAND TOTAL (from 100)</b>	
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Comments:
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Field Supervisor Name	Signature	Date

Stamp: